

MINUTES OF THE MEETING OF THE
LOCAL AGENCY FORMATION COMMISSION

COUNTY OF NAPA

October 10, 2002

1. Call to Order; Roll Call.
THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF NAPA MET IN REGULAR SESSION, THURSDAY, OCTOBER 10, 2002 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIRMAN HARRY MARTIN, COMMISSIONERS MIKE RIPPEY, MEL VARELMAN AND GUY KAY. COMMISSIONER MARY LOU HOLT WAS EXCUSED.

ALTERNATE COMMISSIONER IN ATTENDANCE: COMMISSIONER VOLKER EISELE.

2. Pledge of Allegiance.
COMMISSIONER VARRELMAN LED THE SALUTE TO THE FLAG.

3. Public Comment.
NONE

4. Approval of Minutes
June 13, 2002; July 25, 2002; August 15, 2002
APPROVED MINUTES OF MEETING OF JUNE 13, 2002.
R-M-V-H-K
A X

APPROVED MINUTES OF MEETING OF JULY 25, 2002.
R-M-V-H-K
X

APPROVED MINUTES OF MEETING OF AUGUST 15, 2002.
R-M-V-H-K
X A

5. CONSENT CALENDAR

- a) **Action: *Browns Valley Road #9 District Annexation to the Napa Sanitation District***
The Commission will consider annexation of approximately .31 acres of residential property to the NSD. The property contains an existing, single-family unit. The proposal has 100% consent of property owners and affected agencies. (APN 050-180-006; 3373 Browns Valley Road)
ADOPTED RESOLUTION

R-02-15

5. CONSENT CALENDAR (Continued)

- b) **Action: *Linda Vista Avenue #16 District Annexation to the Napa Sanitation District***
The Commission will consider annexation of approximately .23 acres of residential property to the NSD. The property contains an existing, single-family unit. The proposal has 100% consent of property owners and affected agencies. (APN 007-231-008; 3812 Linda Vista Avenue)
ADOPTED RESOLUTION **R-02-16**
- c) **Action: *McKenzie Drive/Silverado Trail City Annexation to the City of Napa County***
The Commission will consider a proposed annexation of approximately 8.78 acres of residential property to the City of Napa. Annexation will facilitate extension of municipal services to existing single-family residences.
(APNs 045-090-003; 045-061-009; 045-061-015; 045-061-001; 045-041-006)
STAFF REQUESTED THIS ITEM BE REMOVED FROM THE AGENDA
- d) **Action: Request for Extension of Time – *Browns Valley Road/Thompson Avenue #3 District Annexation to the Napa Sanitation District***
The Commission will consider a request of the applicant to extend by 12 months the deadline for completion of the terms and conditions imposed by LAFCO Resolution 01-18. Approved October 11, 2001, this annexation is meant to facilitate the construction of permanent bathrooms at the Connolly Ranch Education Center.
- e) **Action: Participation in County of Napa 401(a) Retirement Savings Plan**
The Commission will consider approving the participation of LAFCO management personnel in the County of Napa 401(a) Retirement Savings Plan.
HELD FOR DISCUSSION
ADOPTED RESOLUTION **R-02-17**
- f) **Information: Summary Report of FY01-02 Budget and Final Agency Contributions to FY02-03 Budget**
The Commission will receive and file a report of the Executive Officer concerning the fiscal transition from FY01-02 to FY02-03.
- g) **Information: “Taking Their Pulse: How LAFCOs Implemented AB2838 (Hertzberg, 2000)”**
The Commission will receive and file this report from the Senate Committee on Local Government.

APPROVED CONSENT CALENDAR ITEMS 5a THROUGH 5g, AS MODIFIED.

R-V-H-K-M

X

6. PUBLIC HEARING

a) ***Imola Avenue/Shurtleff Avenue #2 City Annexation to the City of Napa***

The Commission will consider the proposed annexation of approximately 2.11 acres to the City of Napa. The subject territory is located at the intersection of Imola Avenue and Shurtleff Avenue, and consists of properties at 2000 Imola Avenue, 2006 Imola Avenue, and 2196 Shurtleff Avenue. Annexation is intended to facilitate a proposed development project to create a total of 32 low-income rental units at 2000 Imola Avenue and 2006 Imola Avenue. The Commission may consider modification of the proposal to add .25 acres located at 2188 Shurtleff Avenue (APN: 046-311-055, 046-311-006, 046-311-002, 046-311-001).

PUBLIC HEARING HELD – TESTIMONY PRESENTED

ADOPTED RESOLUTION

R-02-18

R-K-V-H-M

X

7. COMMISSION ACTION ITEMS

a) **Action: Review of Draft Language and Establishment of Public Hearing Date for Adoption: Conflict Of Interest Code**

The Commission will review draft language for a LAFCO Conflict of Interest Code and consider directing staff to give notice of a public hearing on the adoption of this code to be held at its December 12, 2002 meeting.

APPROVED STAFF RECOMMENDATION

K-V-R-H-M

X

b) **Action: Review of Draft Language and Establishment of Public Hearing Date for Adoption: General Policy Determinations**

The Commission will review draft language of revisions to its General Policy Determinations and consider directing staff to give notice of a public hearing on the adoption of these determinations to be held at its December 12, 2002 meeting.

APPROVED STAFF RECOMMENDATION

K-V-R-H-M

X

c) **Action: Nomination of Candidate for CALAFCO Executive Board**

The Commission will consider nominating Chair Harry Martin for a position as City Member of the CALAFCO Executive Board.

THE COMMISSION NOMINATED CHAIRMAN HARRY MARTIN

K-V-R-H-M

X

7. COMMISSION ACTION ITEMS (Continued)

d) Action: Nominations for CALAFCO Awards

The Commission will consider nominations for CALAFCO Awards to be presented at the 2002 Annual Conference

THE COMMISSION MADE NOMINATIONS FOR CALAFCO AWARDS, AS FOLLOWS:

- **THE FORMATION OF COUNTY SERVICE AREA #4 FOR CALAFCO PROJECT OF THE YEAR; AND
V-K-R-H-M
X**
- **ASSEMBLYWOMAN PATRICIA WIGGINS AS LEGISLATOR OF THE YEAR.
R-M-V-H-K
X**

8. COMMISSION DISCUSSION

a) LAFCO Studies: Service Reviews and Sphere of Influence; GIS; Agencies Directory

The Commission will receive and file an oral update on the status of various studies being conducted by staff.

REPORT PRESENTED – NO ACTION TAKEN

COMMISSIONER RIPPEY THANKED STAFF FOR THE DIRECTORY OF LOCAL AGENCIES AND INDICATED IT WOULD BE A VALUABLE DOCUMENT FOR BOTH THE PUBLIC AND ELECTED OFFICIALS.

b) Legislative Report

The Commission will receive and file the Executive Officer's report on bills on which it took positions or watched in the past legislative session.

REPORT PRESENTED – NO ACTION TAKEN

STAFF ADVISED OF A CORRECTION TO THE STAFF REPORT INDICATING THE COMMISSION'S PRIOR ACTION TO OPPOSE SB 910.

COMMISSIONER RIPPEY SUGGESTED STAFF MONITOR LEGISLATION REGARDING AFFORDABLE HOUSING.

9. CLOSED SESSION

a) Public Employee Performance Evaluation – Executive Officer

CLOSED SESSION HELD – NO REPORT

10. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

STAFF ADVISED THAT COMMISSIONER VARRELMAN'S LAST MEETING ON THE COMMISSION WOULD BE DECEMBER 12, 2002.

Adjournment.

MEETING ADJOURNED.

HARRY MARTIN
Chairman

ATTEST:

DANIEL SCHWARZ
Executive Officer

CLERK OF THE COMMISSION

MICHELLE PRICE
Deputy Clerk of the Board

Key

Member: K = Guy Kay; R = Mike Rippey; V = Mel Varrelman; H = Mary Lou Holt;
M = Harry Martin

Alternates: L = Lori Luporini; E = Volker Eisele; BW = Brad Wagenknecht

Notations Under Vote: N = No; X = Excused; A = Abstained